

Judy - You will meet at EAC Shuttle 10 AM 6/22/80
CAMP CHICKAWAH for BOYS

HARRISON, MAINE 04040

Tel: 207 583 2876

STAFF ORIENTATION BULLETIN

Dear Staff Member:

Welcome to the Camp Chickawah camp community and family. We are anxious for the summer's camping experience to be mutually rewarding. You are expected to be in camp several days prior to the arrival of the campers. This will be your orientation period in order that you become familiar with the camp, the program, and your duties. The following information will be helpful to you.

PLEASE READ CAREFULLY

ORIENTATION DATE AND TIME: Begins on _____ by _____
(Note - Staff must plan to arrive no earlier than the opening date.)

ARRIVALS - by Public Carriers - If you plan to arrive by air or bus, please arrange to be at the Greyhound Bus Terminal in Portland, Maine between the hours of 4 & 5 P.M. This is a convenient time for our pick-up of staff who arrive by air or bus. Your arrival time has been scheduled in order for the camp to have a school bus at the Portland bus terminal for the trip into camp, a distance of about 45 miles.

(Meet at the Greyhound Bus Terminal on: _____ time _____)

by automobile - All major US-Interstate roads towards the east coast connect with US-I 95 north. At Kittery, Maine, cross the N.H. border and enter the Maine Turnpike. Exit #8-Portland. Do not exit at So. Portland. Look for sign to Route #302. Turn left at #302 for about 25 miles to Naples, Maine. Nearing Naples look for a road sign marked #35. Turn right on #35 to Harrison, about 15 miles. In Harrison turn right at the Post Office. Look for the large sign with many camp names on it. This is Route #117. Follow # 117 around Crystal Lake for about 3½ miles to the Bolsters Mills road. See Camp Chickawah sign and turn left. Follow signs to Island Pond road and into camp. If you drive up a steep hill, you have passed the Island Pond road.

BAGGAGE: If possible, bring your baggage in duffle bags. Avoid foot lockers and trunks. Make certain your baggage is clearly tagged and identified. It should be securely locked. Keep a claim check for all baggage and make certain your baggage always transfers with you if there are terminal changes.

NOTE ON BUS TRANSFERS: - Staff arriving in the N.Y. Port Authority Terminal at 8th Avenue & 40th Street should plan a departure for Portland, Maine on the 8 or 9 A.M. bus. These are generally express buses to Portland.

FOREIGN STAFF ARRIVALS: - Please check with your sponsoring agency on the exact date of your arrival in the USA. Most agencies provide lodging and an orientation period prior to your departure for camp. The camp will not provide lodging or meals prior to the official orientation period.

HEALTH & PERSONAL HYGIENE: - Everyone employed by the camp must present a clean bill of health in the form of an official health examination certificate or a note signed by a licensed physician attesting to the fact that you are in good health, free of any contagious disease or disability which may affect your performance of duties.

STAFF ORIENTATION BULLETIN

Dear Staff Members:

Welcome to the Camp Chickswan staff community and family. We are anxious for the summer's camping experience to be mutually rewarding. You are expected to be in camp several days prior to the arrival of the campers. This will be your orientation period in order that you become familiar with the camp, the program, and your duties. The following information will be helpful to you.

PLEASE READ CAREFULLY

ORIENTATION DATE AND TIME: Begins on _____ (Note - Staff must plan to arrive no earlier than the opening date.)

ARRIVALS - by Public Carriers - If you plan to arrive by air or bus, please arrange to be at the Greyhound Bus Terminal in Portland, Maine between the hours of 4 & 5 P.M. This is a convenient time for our pick-up. Staff who arrive by air or bus, your arrival time has been scheduled in order for the camp to have a school bus at the Portland bus terminal for the trip into camp, a distance of about 45 miles.

Meet at the Greyhound Bus Terminal on: _____

By Automobile - All major US-Interstate roads towards the east coast connect with US-1 95 north. At Kittery, Maine, cross the N.H. border. Turn left and enter the Maine Turnpike. Exit #8-Portland. Do not exit at 80, Portland. Look for sign to Route #202 Turn left at #202 for about 25 miles to Harrison, Maine. Bearing signs look for a road sign marked #33. Turn right on #33 to Harrison, about 15 miles. In Harrison turn right at the Post Office. Look for the large sign with many camp names on it. This is Kowalewicz. Follow #117 around Crystal Lake for about 3 1/2 miles to the Bolsons Mill Road. See Camp Chickswan sign and turn left. Follow signs to Island Pond Road and turn left.

BAGGAGE: If possible, bring your baggage in little bags. Avoid suitcases, trunks, etc. Make certain your baggage is clearly tagged and identified. It should be securely locked. Keep a claim check for all baggage and make certain your baggage always transfers with you if there are terminal changes.

NOTE ON BUS TRANSFER: - Staff arriving in the N.Y. Port Authority Terminal at 40th Street should plan a departure for Portland, Maine on the 8 or 9 A.M. bus. These are generally express buses to Portland.

FOREIGN STAFF ARRIVALS: - Please check with your sponsoring agency on the exact date of your arrival in the USA. Post agencies provide lodging and an orientation period prior to your departure for camp. The camp will not provide lodging or meals prior to the official orientation period.

HEALTH & PERSONAL HYGIENE: - Everyone employed by the camp must present a clean bill of health in the form of an official health examination certificate or a note signed by a licensed physician attesting to the fact that you are in good health, free of any contagious disease or disability which may affect your work.

CAMP CHICKAWAH for BOYS - STAFF ORIENTATION BULLETIN- Continued

INSURANCE COVERAGE - As an employee of Camp Chickawah you are automatically covered by Workmans Compensation insurance as mandated by state and federal labor laws. This type of insurance provides medical and surgical benefits in event of an injury while in the employ of the camp. It does not provide for personal illness. **NOTE** If you are covered by a personal health insurance plan either from school or as a member of a family policy, please bring the proper identification with you in the form of a card or the name of the insurance carrier. You may obtain through the camp a temporary health and accident policy similar to the type carried by our campers for a small fee of \$16.00 for the season.

NOTE: Your medical record and statement of the clean bill of health will be kept by the camp nurse. It must include any information regarding allergies to antibiotic drugs or insect stings, or a record of any immunizations you have received from a doctor. **IF YOU HAVE BEEN EXPOSED TO A CONTAGIOUS DISEASE PRIOR TO YOUR ARRIVAL IN CAMP, NOTIFY THE DIRECTOR IMMEDIATELY.**

CLOTHING AND BEEDING: With the exception of kitchen personnel and foreign staff, all others must bring their own bed linens, blankets, and towels. Camp beds of standard size require single bed sheets. Bring at least three blankets. **NO ELECTRIC BLANKETS PERMITTED..No sleeping in sleeping bags.**

Suggested clothing:

- 1 dozen plain white T shirts
- 6 pair of plain gray or blue gym shorts
- 2 pair of pajamas
- 1 bathrobe
- 1½ dozen plain white socks
- 2 pairs of sneakers
- 1 warm sweater or warm up jacket--including appropriate rain gear including rubber foot gear (or rubber totes).
- 2 pair of swim shorts - navy blue preferred
- Levis
- Appropriate dress clothing

(The camp does not provide personal athletic equipment such as tennis raquets, baseball mitts, golf clubs, fishing gear, etc. Borrowing same from campers is not permitted. This includes radios, flashlights, and cameras or sleeping bags.

- 1 flashlight
- personal toilet articles
- 1 pillow and 3 pillow cases
- 4 bed sheets and 3 blankets
- 8 towels
- 1 wool or flannel long sleeved shirt
- 1 pair of white shorts for visiting day.

No employee may bring into camp a weapon of any kind, including rifles, sling shots, BB guns, ammunition, long knives, or axes. Knives and axes used in our campcraft program are provided by the camp and stored accordingly. The camp's officila riflery instructor may bring his own rifle but it must be locked with the camp's rifles on the range. Fireworks are not permitted in camp. Smoking in any building in camp is not permitted.

The camp is non-sectarian and inter-denominational and does not observe any type of religious ritual . Staff members who must attend any type of devotional service must advise the director prior to arrival in camp and make arrangements to attend on employees own free time.

...you are not covered by the Social Security Act, you are not covered by the Federal Employees Compensation Act, and you are not covered by the Federal Employees Health Insurance Act. If you are covered by a general health insurance plan, you are not covered by the Federal Employees Health Insurance Act. If you are covered by a general health insurance plan, you are not covered by the Federal Employees Health Insurance Act. If you are covered by a general health insurance plan, you are not covered by the Federal Employees Health Insurance Act.

...your medical records and the records of the Social Security Administration will be kept in the same manner as the records of the Social Security Administration. If you have received a doctor's report, you must submit it to the Social Security Administration. If you have received a doctor's report, you must submit it to the Social Security Administration.

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